



## EXECUTIVE MEMBER DECISION NOTICE

### LOCAL GOVERNMENT ACT 2000 SECTION 9E

#### 1 EXECUTIVE MEMBER

Cllr Max Holloway – Leader of the Council

#### 2 TITLE OF REPORT

Award of contract for Hatfield Marketplace

#### 3 DECISION TAKEN

To award the contract for the redevelopment of Hatfield Marketplace to Henderson and Taylor (Public Works) Limited.

#### 4 IF URGENT, REASONS FOR URGENCY

Not urgent

#### 5 DETAILS OF EXECUTIVE MEMBER

Name Max Holloway

Signature

[Redacted Signature]

Date this decision was taken

05/02/2025

Date of circulation/publication of this decision

07/02/2025

#### 6 EXPLANATION/BACKGROUND:

6.1 The council is redeveloping the marketplace in Hatfield and has received planning permission for this to happen

The scheme includes:

- Improve general access and layout by looking at the removal of level change, steps and railings

- Improve lighting and surfacing and offer new seating opportunities to make the space more inviting
  - Offer a diverse range of play and leisure equipment, catering for different age groups
  - Provide inclusive play, tactile surfaces and leisure options
  - Upgrade quality and location of vegetation, introduce more biodiversity and seasonal interest, whilst retaining the existing trees that give value to the space
- 6.2 An open tender process took place and 5 bids were received and evaluated against the criteria of 50% price and 50% quality.
- 6.3 Details of the bids are included in Appendix 1. Henderson and Taylor scored the highest against the evaluation criteria
- 6.4 Legal Implications:
- 6.4.1 The procurement was undertaken in accordance with the councils Contract Procedure Rules which includes the requirement for an open tender for works of this value.
- 6.4.2 In line with the contract procedure rules, contracts between £100k an £1m require approval from the relevant Executive Member for the award of contract.
- 6.5 Financial Implications:
- 6.5.1 The contract figure is £607,203.53
- 6.5.2 There will be additional costs in professional fees, contingency and other incidental sums. These are estimated at £121K.
- 6.5.3 To date £75K has been spent on planning and design.
- 6.5.4 This gives a total anticipated cost for the project of £803K
- 6.5.5 The budget for the project is £850K, as shown in the 2025/26 budget papers. This budget was reviewed as part of the 2025/26 budget process and is made up of a number of sums including UKSPF 24/25 and UKPSF 25/26, along with transfers from the playgrounds budget and Hatfield Public realm budget.
- 6.5.6 It is therefore anticipated that this scheme can be delivered within the existing budget and that there is sufficient contingency within the budget to cover most anticipated eventualities.

## **7 BACKGROUND PAPERS USED TO INFORM THE DECISION**

- 7.1 Tender evaluation results (Appendix 1)

## **8 DETAILS OF ANY MEMBERS OR OFFICERS WHO HAVE DECLARED AN INTEREST IN THIS MATTER AND NATURE OF ANY SUCH INTEREST AND ANY DISPENSATIONS GRANTED**

- 8.1 None

9 **ADDITIONAL CONFIDENTIAL OR EXEMPT INFORMATION CONSIDERED**

9.1 Yes – Appendix 1

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and Regeneration

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## Appendix 1

Summary of evaluation scores:

Section	Scoring process	Henderson and Taylor	NT	Stamford	T Loughman	Walker
<b>Stage 1 - Selection questionnaire. Section 1 General Information</b>	Pass/Fail	Pass	Pass		Pass	Pass
<b>2 - Exclusion grounds</b>	Pass/Fail	Pass	Pass		Pass	Pass
<b>3 - Tax and Social Security Questions</b>	Pass/Fail	Pass	Pass		Pass	Pass
<b>4 - Discretionary exclusion</b>	Pass/Fail	Pass	Pass		Pass	Pass
<b>5 - Economic and Financial standing (Appendix 1)</b>	Pass/Fail	Pass	Pass	FAIL	Pass	Pass
<b>6 - Technical and Professional Ability</b>	Pass/Fail	Pass	Pass		Pass	Pass
<b>7.1 - Insurance</b>	Pass/Fail	Pass	Pass		Pass	Pass
<b>7.2 - Health and Safety</b>	Pass/Fail	Pass	Pass		Pass	Pass
<b>Price</b>	Maximum 50 marks.	48.43	50.00		44.79	42.85
<b>Quality</b>	Maximum 50 marks.	31.20	19.80		27.80	32.80
<b>TOTAL MAX 100</b>		<b>79.63</b>	<b>69.80</b>	<b>FAIL</b>	<b>72.59</b>	<b>75.65</b>

Price

	Henderson and Taylor	NT	T Loughman	Walker
Total price	607,203.53	588,133.33	656,514.73	686,213.72